



Login Instructions for Portal.ExpressPros.com

Express
SERVICES, INC.

Sign In

Enter your email address to sign in or create an account.

Email Address

Email Address

Cancel Continue

1. Sign In

Go to Portal.ExpressPros.com and enter your email address and select **Continue**. You must be a current client with Express.

Express
SERVICES, INC.

Email Verification

Enter your email address and we'll send you a code to reset your password.

We couldn't find an account with this email address. To create a new account, please verify your email first.

The code has been verified. You can now continue.

Email Address

daneatson000-test02@gmail.com

Cancel Continue

2. Email Verification

On your first login, it will request you verify your email address. Ensure the email address you entered at sign-in appears in the Email Address box, then select **Continue**.

Express
SERVICES, INC.

Email Verification

Enter your email address and we'll send you a code to reset your password.

We couldn't find an account with this email address. To create a new account, please verify your email first.

Verification code has been sent. Please copy it to the input box below.

Email Address

daneatson000-test02@gmail.com

Verification Code

Verification Code is required

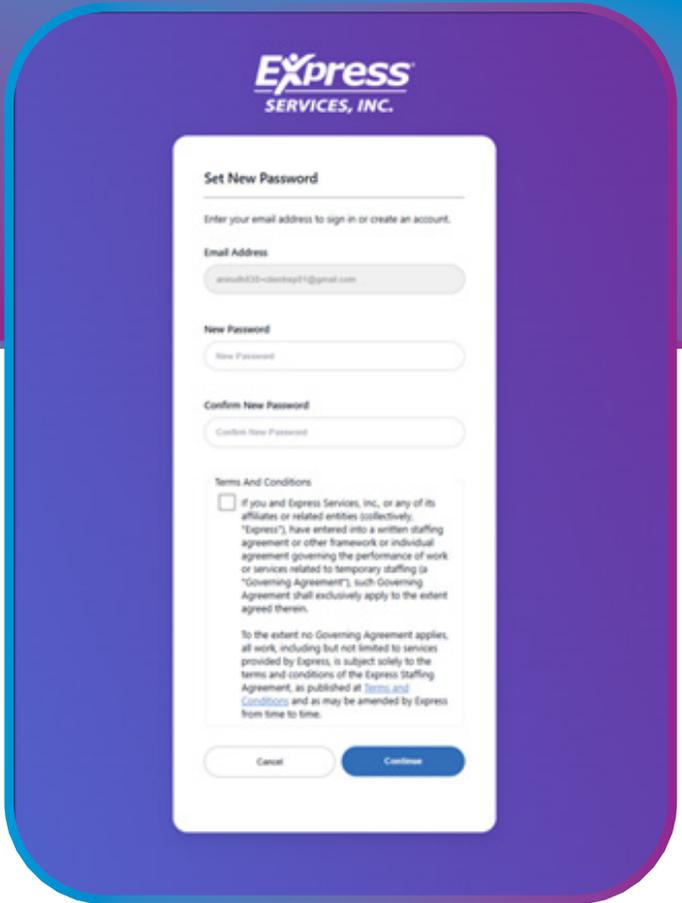
Verification Code

Send new code Verify code

Cancel

3. Verification Code Entry

Enter the verification code you receive in your email and select **Verify Code**.



4. Set New Password

Enter your new password and confirm it. You must click the accept box for Terms and Conditions. Select **Continue**.

5. Deputy

After you complete the sign-in form, you will enter Deputy. Deputy is our third-party timekeeping solution. Moving forward, you will go to Portal.ExpressPros.com and enter your credentials to enter Deputy. You can also use the same login in the Deputy app.

