

ExpressLearn Registration Steps



To have an account with ExpressLearn, you must be registered to work with an Express office.

If you have not registered for work with an Express office, follow the instructions below:

- 1 Navigate to <https://www.expresspros.com/>

The screenshot shows the Express Employment Professionals website. The header features the Express logo and navigation links: Job Seekers, Associates, Employers, Newsroom, and Who We Are. The main content area is split into two columns. The left column, titled 'SEEKERS FIND A JOB', describes Express as a staffing provider and includes a search bar with fields for 'Job Title or Keywords', 'Location', and a radius of '25 mi'. The right column, titled 'EMPLOYERS HIRE PEOPLE', describes the Express team's role in connecting businesses with qualified workers and includes a button 'Explore Workforce Solutions'. At the bottom, there are three sections: 'A Top Staffing Company' with a brief description, 'America Employed' with a link to reports, and a 'Hi, I'm Hope!' message with a link to help.

2 Click "Apply Now"

The screenshot shows the Express Employment Professionals website. The navigation bar at the top includes links for SEARCH JOBS, APPLY NOW (highlighted with an orange circle), CLIENT SIGN-IN, ASSOCIATE SIGN IN, CHOOSE COUNTRY, and LOCATIONS. Below the navigation bar, there are links for Job Seekers, Associates, Employers, Newsroom, and Who We Are. The main content area is split into two columns. The left column features a woman's face and the text 'JOB' and 'provider, Express Employment Professionals puts people to work in all levels. When you work with Express, you build a relationship with a team of professionals who have built personal relationships with the businesses in your community. toward your success. Search available jobs and apply today!'. Below this is a search bar with fields for Keywords, Location, and a radius of 25 mi. The right column features a man's face and the text 'EMPLOYERS HIRE PEOPLE' and 'The Express team in your community will take the time to understand your business needs and connect you with screened and qualified workers in a wide range of Office Services, Light Industrial, and Skilled Trades positions. And, Express' Candidate Recruitment Process includes a multi-step, ISO 9001:2015-certified selection process to ensure the most qualified applicants for your open positions.' Below this is a button labeled 'Explore Workforce Solutions'.

3 Click "Sign Up For Your Free Account Now"

The screenshot shows the Express Employment Professionals website's sign-up page. On the left, there is a photo of three people (a woman and two men) smiling. On the right, there is a form with the following sections:

- Request Tax Documents**
 - U.S. Associates:** To request a copy of your W-2, please complete this form.
 - Canadian Associates:** To request a copy of your T4, please contact your local office.
 - Read our [Privacy Policy](#) to learn about the information we collect and how we use it.
- ALREADY REGISTERED?**
 - Username:
 - Password:
 - Can't access your account?
 - [Sign In](#)
- USE SOCIAL LOGIN.**
 - [Facebook](#)
 - [LinkedIn](#)
 - [Sign in with Apple](#)
- DON'T HAVE AN ACCOUNT?**
 - [Sign Up For Your Free Account Now](#) (highlighted with an orange circle)
 - [What are the benefits?](#)

4 Fill out the Register for a New Account form.

Express
EMPLOYMENT PROFESSIONALS

Apply Now Sign In

Register for a New Account

First Name *

Last Name *

Email (Used as Username) *

Confirm Email *

Password *

Confirm Password *

Seeking Work In * How will my country selection be used?

☐ I agree to the Express Job Seeker [End User License Agreement](#) *

Required *

Register

5 Click this checkbox to agree.

Register for a New Account

First Name *

Last Name *

Email (Used as Username) *

Confirm Email *

Password *

Confirm Password *

Seeking Work In * How will my country selection be used?

☐ I agree to the Express Job Seeker [End User License Agreement](#) *

Required *

Register

Express
EMPLOYMENT PROFESSIONALS

Find a job
Search Jobs
Apply Online
Find an Express Location
Search Canadian Jobs


Explore more job opportunities
SRGPros.com
ExpressHealthcare.com
ExpressPros.com

Contact information
Website Contact

6 Click "Register"

Register for a New Account

First Name *	Last Name *
<input type="text" value="Rachel"/>	<input type="text" value="Blair"/>
Email (Used as Username) *	Confirm Email *
<input type="text" value="rachelblair5293@gmail.com"/>	<input type="text" value="rachelblair5293@gmail.com"/>
Password *	Confirm Password *
<input type="password" value="*****"/>	<input type="password" value="*****"/>
Seeking Work In * How will my country selection be used?	
<input type="text" value="United States of America"/>	
<input checked="" type="checkbox"/> I agree to the Express Job Seeker End User License Agreement *	
Required *	
<input type="button" value="Register"/>	



Find a job

Search Jobs

Apply Online

Find an Express Location

Search Canadian Jobs

Explore more job opportunities

[SRGPros.com](#)

[ExpressHealthcare.com](#)

[ExpressPros.com](#)

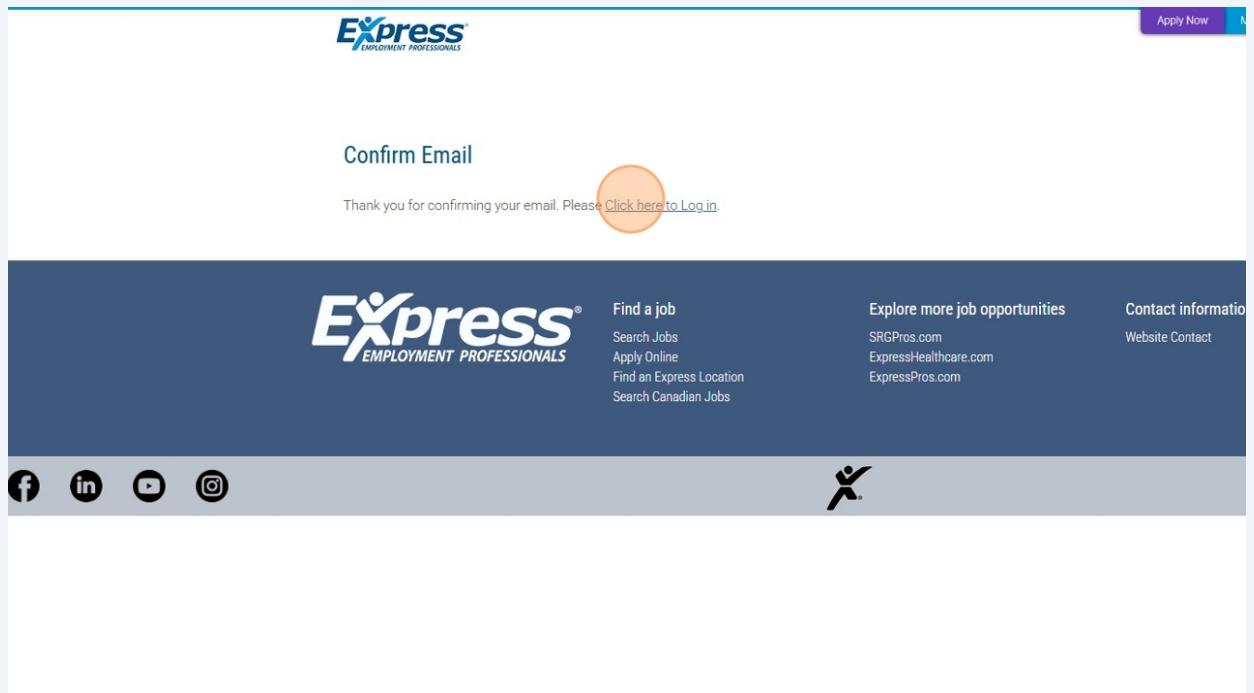
Contact information

[Website Contact](#)

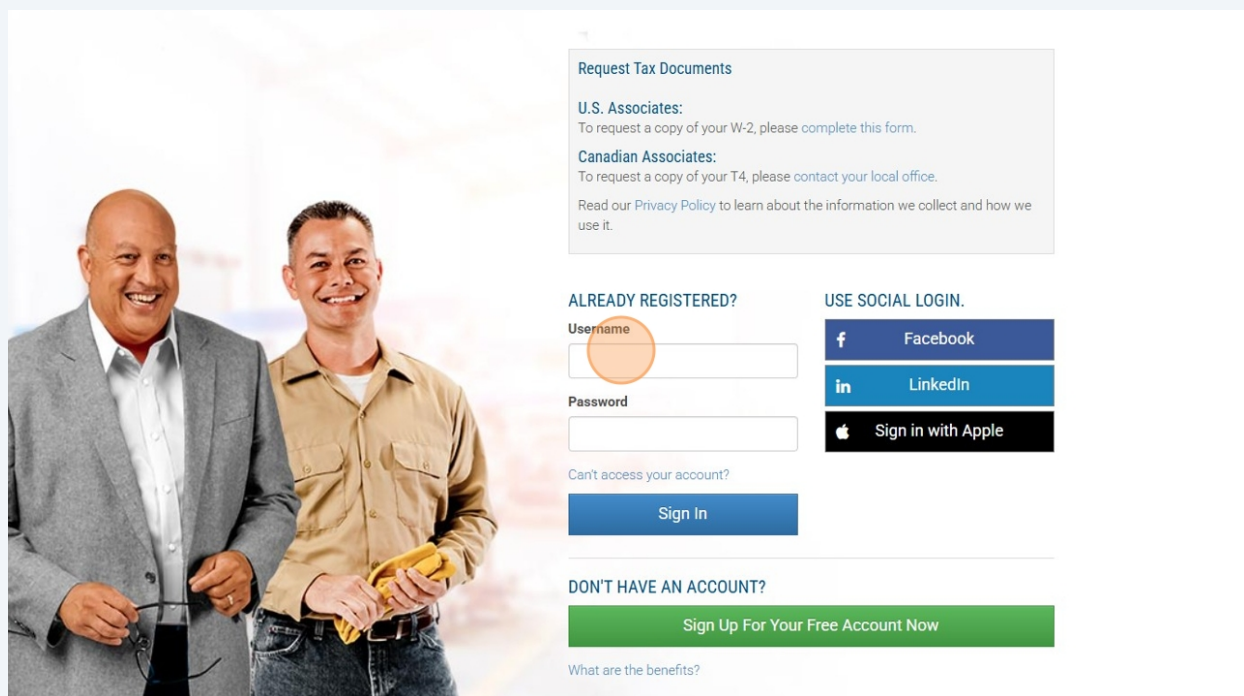
7 After clicking "Register" You will need to confirm your email address to complete the registration process.

8 After confirming your email, you will be directed to the sign in page like below.

9 Click "Click here to Log in"



10 Use your email address as your Username to sign in and the password you created upon registration.



11 Click "Sign In"

Request Tax Documents

U.S. Associates:
To request a copy of your W-2, please complete this form.

Canadian Associates:
To request a copy of your T4, please contact your local office.

Read our [Privacy Policy](#) to learn about the information we collect and how we use it.

ALREADY REGISTERED?

Username
rachelblair5293@gmail.com

Password
.....

Can't access your account?
[Sign In](#)

USE SOCIAL LOGIN.

[Facebook](#)
[LinkedIn](#)
[Sign in with Apple](#)

DON'T HAVE AN ACCOUNT?
[Sign Up For Your Free Account Now](#)

[What are the benefits?](#)

12 After logging in, click "Get Started Now" under the Apply Online field.

EXPRESSPROS.COM EXPRESS BLOG SIGN OUT

Rachel Blair
rachelblair5293@gmail.com

[My Account](#) [Job Search Tools](#) [Documents](#) [Apply Online](#) [Resources](#)

Job Search Tools
Search Jobs
Apply Online
My Profile

Documents
View Pay Statements
Request a Duplicate W-2
Onboarding

Apply Online
Update your contact information and submit your application for posted jobs.
[Get Started Now](#)

Find a job
Search Jobs
Apply Online

Explore more job opportunities
SRGPros.com
ExpressHealthcare.com

Legal and contact information
Website Contact
End User License Agreement (EULA)

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Follow the instructions under Step 1 as directed on the screen to Create Your Online Application.

The screenshot shows the 'Online Application' page for Express Employment Professionals. At the top, there are navigation links: 'My Account', 'Job Search Tools', and 'Documents'. The main heading is 'Online Application'. Below it, a sub-heading reads: 'Complete the Online Application once, and you can send it to Express Offices and apply for jobs with one click. Please note that accounts which are inactive for one year will be deleted from our database.' The page is divided into two columns. The left column is titled 'Step 1 Create your Online Application' and contains a list of links to edit different parts of the application: Personal Information, Skills, Employment History, Education / Training, References, Availability, and Agreement. The right column is titled 'Step 2 Submit your Online Application to Express Offices' and contains instructions on how to submit the application and a link to the 'Online Application history'.

Online Application

Complete the Online Application once, and you can send it to Express Offices and apply for jobs with one click. Please note that accounts which are inactive for one year will be deleted from our database.

Step 1
Create your Online Application

Click a link below to edit an individual area of the application.

- Personal Information
- Skills
- Employment History
- Education / Training
- References
- Availability
- Agreement

Step 2
Submit your Online Application to Express Offices

You can submit your application to as many as 20 offices each day.

You can submit your application after you complete the application forms.

Online Application history

We keep track of each office that receives your online application.

Our records indicated that you have never submitted your Online application.

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After completing your online application move to Step 2 in the process and submit your application to your local Express office.

The screenshot shows the 'Online Application' page for Express Employment Professionals, Step 2. The navigation bar at the top includes 'My Account', 'Job Search Tools', 'Documents', 'Apply Online', and 'Resources'. The main heading is 'Online Application'. Below it, a sub-heading reads: 'Complete the Online Application once, and you can send it to Express Offices and apply for jobs with one click. Please note that accounts which are inactive for one year will be deleted from our database.' The page is divided into three columns. The left column is titled 'Step 1 Create your Online Application' and contains a list of links to edit different parts of the application: Personal Information, Skills, Employment History, Education / Training, References, Availability, and Agreement. The middle column is titled 'Step 2 Submit your Online Application to Express Offices' and contains instructions on how to submit the application and a link to the 'Online Application history'. The right column is titled 'Step 3 Keep your Online Application up-to-date' and contains instructions on how to update the application and a link to the 'Online Application history'.

Online Application

Complete the Online Application once, and you can send it to Express Offices and apply for jobs with one click. Please note that accounts which are inactive for one year will be deleted from our database.

Step 1
Create your Online Application

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- References
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Online Application history

We keep track of each office that receives your online application.

Our records indicated that you have never submitted your Online application.

Step 3
Keep your Online Application up-to-date

Have you updated in your online application? Have you moved? Need to notify a new group of Express offices? Just select the Express offices to send your application to and, with one click, those offices are notified of your application.

Click here to update your Online Application

You may send your application to a maximum of 20 offices per day.

Express
EMPLOYMENT PROFESSIONALS

Find a job
Search Jobs

Explore more job opportunities
SRGPros.com

Legal and contact information
Website Contact

15 Keep your Online Application up-to-date.

The screenshot shows the ExpressPros.com website interface. At the top, there is a dark blue header with the text 'EXPRESSPROS.COM', 'EXPRESS BLOG', and 'SIGN OUT'. Below this is a white navigation bar with the user's name 'Rachel Blair' and email 'rachelblair5293@gmail.com'. A secondary navigation bar contains links: 'My Account', 'Job Search Tools', 'Documents', 'Apply Online', and 'Resources'. The main content area is titled 'on' and contains a paragraph: 'Complete the Online Application once, and you can send it to Express Offices and apply for jobs with one click. Please note that accounts which are inactive for one year will be deleted from our database.' Below this, there are three columns. The first column is titled 'lication' and contains the text 'an individual area of the'. The second column is titled 'Step 2' and 'Submit your Online Application to Express offices'. It contains two paragraphs: 'You can submit your application to as many as 20 offices each day.' and 'You can submit your application after you complete the application forms.' Below these is a section titled 'Online Application history' with two paragraphs: 'We keep track of each office that receives your online application.' and 'Our records indicated that you have never submitted your Online application.' The third column is titled 'Step 3' and 'Keep your Online Application up-to-date'. It contains three paragraphs: 'Have you updated in your online application?', 'Have you moved?', and 'Need to notify a new group of Express offices? Just select the Express offices to send your application to and, with one click, those offices are notified of your application.' Below these is a link 'Click here to update your Online Application' and a note 'You may send your application to a maximum of 20 offices per day.' At the bottom, there is a dark blue footer with three sections: 'Find a job' with a link 'Search Jobs', 'Explore more job opportunities' with a link 'SRGPros.com', and 'Legal and contact information' with a link 'Website Contact'.

EXPRESSPROS.COM EXPRESS BLOG SIGN OUT

Rachel Blair
rachelblair5293@gmail.com

My Account Job Search Tools Documents Apply Online Resources

on

Complete the Online Application once, and you can send it to Express Offices and apply for jobs with one click. Please note that accounts which are inactive for one year will be deleted from our database.

lication

an individual area of the

Step 2
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You can submit your application to as many as 20 offices each day.

You can submit your application after you complete the application forms.

Online Application history

We keep track of each office that receives your online application.

Our records indicated that you have never submitted your Online application.

Step 3
Keep your Online Application up-to-date

Have you updated in your online application?

Have you moved?

Need to notify a new group of Express offices? Just select the Express offices to send your application to and, with one click, those offices are notified of your application.

Click here to update your Online Application

You may send your application to a maximum of 20 offices per day.

Find a job
Search Jobs

Explore more job opportunities
SRGPros.com

Legal and contact information
Website Contact

16 You will need to successfully complete the interview process with that office to become a registered associate. Contact your local Express office to complete the interview process.

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After you are registered with your local Express office and have successfully completed the interview process, navigate to www.expresspros.com/expresslearn and fill out the User Account Registration form to request an ExpressLearn account.

You will receive a response and further information within 48 hours.

Explore Skills Expansion Through Online Learning



We're invested in your success and want to offer you an exciting opportunity to learn new skills and advance your career with Express Employment Professionals. Our educational program, ExpressLearn, features a variety of flexible, online courses in high-demand fields, designed to fit your busy schedule.

As an Express associate, you'll have access to all ExpressLearn courses for 30 days after registering, completely free of charge! So why wait? Take the next step towards enhancing your skills and achieving your goals with ExpressLearn.

*Please note that you must be currently registered for work with an Express office to take advantage of this learning opportunity. Apply to work with the Express Employment Professionals [location nearest](#) you to gain access.

Current Course Categories:

- Accounting

Access ExpressLearn

New account requests are processed Monday through Friday and can take 24 to 48 hours to process. You will receive an email confirmation with log-in instructions when your account has been set up.

Has your ExpressLearn account expired? Send an email to ExpressLearn@ExpressPros.com.

*You must be currently registered to work with an Express office to access the ExpressLearn courses.

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If you are already registered for work with an Express office, follow the instructions below:

1. Navigate to expresspros.com/expresslearn and fill out the User Account Registration form to request an ExpressLearn account.
2. You will receive a response and further information within 48 hours.